

PORTA CIMA TOWNHOME PROPERTY OWNERS ASSOCIATION

Special Meeting Minutes

October 31, 2017

Meeting called to order at 3:00 pm by Bill Manion, President.

In attendance Fred Miller, Jim Murphy, Lee Eise, Lynn Diggs, Bill Manion. Also attending Todd Nelson, Nelson Land Management, Terry Huston of Huston Home Services, Bill Grafenen, assistant to the Board.

Meeting to acquaint Board with scope of services proposed to be performed by Terry Huston regarding repairs and maintenance of exterior. This is proposed to be a source to prevent more major repairs at a later time. Request to develop Letter of Understanding and furnish certificate of insurance. Inspections will be furnished to Todd Nelson and he will authorize repairs. Motion/second/approved.

General discussion regarding small tree and underbrush removal on golf course property in Via Bacino neighborhood. Review of Oasis Tree Removal bid. Motion to accept bid. Second and approved.

General discussion regarding survey to determine lot line at end of Bello Point for purpose of adjacent property owner planting trees. Motion to engage Miller Survey. Second and approved.

Meeting adjourned by Bill Manion 4:00 pm